



COVID-19 Terms & Conditions : Hall & Ground Hire 21.12.20

Bellingen Showground is working to an industry standard COVID Safe Plan which includes :

- Increased cleaning standards and intervals
- Social distancing signage across our facilities
- Participant Health Declarations
- Contact record keeping in accordance with the NSW Health Orders

Bellingen Showground is complying with the NSW Health Checklist for COVID-19 Safety for Community Centres & Halls. This requires all persons to comply with the following :

All Licensee's are required to request **Health Declarations** from all participants.

All Licensee's are required to send a copy of their **Safety Plan** to bellingenshowground@gmail.com.

Anyone who has respiratory symptoms or fever (>37.5°), even if they only have mild symptoms, **MUST NOT ENTER THE GROUNDS**. NSW Health advice is to immediately get tested for COVID-19 and place themselves in isolation until they have received their result.

There is a COVID testing clinic at 15-23 Watson St Bellingen, run by the local GP's. Details of opening hours can be found on the Bellingen Shire Council website (bellingenshireconnects.com.au/covid-clinic).

Users are encouraged to download **the COVIDSafe app** (<https://www.health.gov.au/resources/apps-and-tools/covidsafe-app>). However even participants with the COVIDSafe app will still be required to complete the Health Declaration.

Users are required to provide their **registered Covid Safety Plan** to the Board.

Everyone must comply with government and Public Health Order directions while on the grounds. This includes but is not limited to :

- Not exceeding the prevailing maximum capacity allowed for the hired public space, as at the time of the booked event/session.
- Maintaining 1.5metres physical distancing. People who live in the same household are not required to distance.
- Practicing good hand hygiene.
- Following Rules and Conditions. This includes following the instructions of the Camping Coordinator or Board members who manage the showground.

High energy activities, such as exercise or dance classes, should plan for additional physical distancing or smaller class sizes.

Seated workshops must comply with the prevailing capacity guidelines, as at the time of the booked event/session. Where practical, move or block access to equipment or seating to support 1.5m of physical distance between people. Household or other close contacts do not need to physically distance.

Users must provide **hand sanitiser** for their patrons' use.

Users are to consider having strategies in place to **manage gatherings** that may occur immediately outside the premises, such as with drop off and pick up zones or staggered class start times.

Users are to consider **reducing crowding** wherever possible and promote physical distancing with markers on the floor, including where people are asked to queue.

Hall and ground users (excluding campers) are encouraged to minimise their use of the amenities, by using the toilets only, and **showering/changing at home**.

Education programmes should be conducted in accordance with the NSW Government guidelines on Schools & Childcare. Students do not need to follow strict adult physical distancing guidelines but should follow good hygiene practices. Staff should continue to maintain 1.5m physical distancing from students where practical.

Users are encouraged to **bring their own water bottle, snacks, towels, exercise mats etc.** and encouraged to eat outside if practical. Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.

No self-serve buffet style. If food is provided or share-style, one person should be allocated to serve food and practise hand hygiene before and after service. Clean cutlery and tableware with detergent and hot water.

Licensee's must keep a record of name and a mobile number or email address for all staff, volunteers and participants for a period of at least 28 days, ensure records are used only for the purposes of tracing COVID-19 infections, are stored confidentially and securely, and are entered into an electronic format within 12 hours.

In indoor areas, increase natural ventilation by opening windows and doors where possible, and increase mechanical ventilation where possible by optimising air conditioning or other system settings.